School's Out Registration Instructions

Welcome to School's Out for 2026– 2027 school year!

This document will help guide you through the online registration process. School's Out offers flexible monthly registration, allowing families to select only the days care is needed. You may register for as many or as few days as needed each month, helping you manage your schedule and only pay for the care you use. A current rate sheet is available on the Forms Section forms section of our website.

Registration Deadlines:

Families will receive monthly email reminders to submit schedules and payment for the following month.

- **Registration and payment are due by midnight on the 20th** of the month prior to attendance.
- Registrations received between the 21st and 25th at 9am will incur a **$25 late fee**.
- After **9:00 AM on the 25th**, online registration closes. At this time, families must contact the School's Out office to request care, and all approved days will be charged at the applicable drop-in rate.
- Late registrations and drop-in requests are accepted on a **space-available basis** and require approval from the School's Out Leadership Team.

To ensure your child has a reserved space, please register for all anticipated care days during the open registration period.

For general information about the program, please download the handbook from the forms section at ycamp.org or email me at schoolsout@ycamp.org for a copy. Please ask if you are uncertain about any of the policies.

To register, go to ycamp.org and click on the register button. If you have never registered with us before, create an account for your family, adding each child who will need care. If you have registered for any programs through YMCA of the Pines before, please enter the same email address and password you used to register with us for any other camp, family, or school program. If you have a new email address, please reach out so we can help you transfer your account rather than creating a second one.

Once you are logged in, and your household is in the system, choose your child's school from the list. You may need to choose the appropriate family member at this point. Once the current month appears, click "show details" for the first week you will need care. If you have children in more than one school, you will need to register each separately starting at the first step. Please contact us for a discount code to receive the sibling discount in the second school.

If you are registering in June, July or early August:

You will be able to choose an option to pay the registration fee only. Simply click on Registration Paperwork and then "Add to cart". Completing and paying the yearly registration fee will reserve your spot in the program for the school year. You will then receive emails in August to enter and pay for your child's September schedule.

To add sessions to your child's schedule:

- Click "show details" for the first week you will need care.
- Click "add to cart" for the week, and then click the add to cart symbol  for each day you need to register for. (If you need all available days in a given week, click on full week to receive the discounted rate if it is a 5-day week)
- Scroll down and click "show details" on the next week. Follow the same procedures for each week you will need care. Make certain to enroll for each week in the month.
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If you are returning to enter a schedule during the school year:

You will see a prompt like the one below.

Your school name (your child's name)

View details

- Click on the show details button, and then Click "add to cart" for the week, and then click the add to cart symbol  for each day you need to register for. (If you need all available days in a given week, click on full week to receive the discounted rate if it is a 5-day week)
- Scroll down and click "show details" on the next week. Follow the same procedures for each week you will need care. Make certain to enroll for each week in the month.
- Click continue once the whole schedule is in your cart.
- Complete all forms and keep moving forward by clicking continue at the bottom of the page, following prompts as needed to finalize the registration and payment.

Note, all children after the first (child with the heaviest usage schedule) will receive a 25% discount on all registered sessions. If your children are in more than one school, please reach out for the discount code.

You will receive a confirmation email that the registration has been submitted. You will also receive a detailed welcome letter a few days prior to your child's start date. Please do not hesitate to call or email with any questions.

We look forward to welcoming your family to School's Out for a great 26-27 school year!

Becki Kidder
Senior Director of School Age Child Care
YMCA of the Pines
Explore. Grow. Thrive.
1303 Stokes Road, Medford, New Jersey 08055
P: 609.654.8225 x1507 | C 609.744.6712 | F: 609.654.8895