School's Out Financial Assistance Information

At YMCA of the Pines, we believe every child should have access to quality before and after school care. Financial assistance may be available through state-funded childcare assistance programs and, in some cases, through YMCA of the Pines. The primary source of financial assistance for families participating in School's Out is the state-funded childcare subsidy program administered by the Burlington County Community Action Partnership Child Care Resource & Referral Program (BCCAP CCR&R).

Important Reminders

- Families planning to utilize School's Out at the beginning of the school year are strongly encouraged to apply for assistance as early as possible during the summer.
- Until we receive an approved BCCAP contract or an In-House Financial Aid determination has been made, all registered sessions must be paid in full before your child may attend the program. Registrations are processed on a first-come, first-served basis and are subject to availability.
- Financial assistance is not guaranteed and is subject to eligibility requirements and available funding.
- If you have any questions regarding financial assistance or the registration process, please contact our office for assistance at (609) 654-8225 or via email at soregistration.org

Step 1: Complete Your School's Out Registration

- Begin by completing the Yearly Registration Paperwork in the School's Out registration portal: https://schoolsout.campbrainregistration.com *Please note: The annual registration fee is required for all families and is not covered by BCCAP funding or YMCA of the Pines In-House Financial Aid.*

Step 2: Apply for Child Care Assistance Through BCCAP

- Apply for BCCAP at http://www.bccap.org/child-care-resources/ Or contact BCCAP directly at 609-835-4329.

The current application, income guidelines, and employment requirements can be found on the BCCAP website.

Step 3: Enter Your Requested Schedule

- After submitting your BCCAP application, return to the School's Out registration portal and enter the dates and sessions you would like your child to attend.

We must be able to view your requested schedule to complete the provider documentation required by BCCAP. If your child needs to begin attending before a BCCAP eligibility determination is made, you will be responsible for paying for sessions in full. If your application is later approved, eligible credits may be applied to your account as appropriate.

Step 4: Submit Your Pre-PAPA Form

- Once you receive the Pre-PAPA form from BCCAP, please email it promptly to soregistration@ycamp.org
- We will complete the provider portion of the form based on the schedule entered in your School's Out account and return it to you for signature. You will then submit the completed form back to BCCAP.

Step 5: Forward Your Approved BCCAP Contract

- After BCCAP approves your application, please email a copy of your signed childcare contract to soregistration@ycamp.org as soon as possible. We cannot begin processing your registration under the subsidy program until we receive the approved contract.

Step 6: Apply for YMCA of the Pines In-House Financial Aid *(If Needed):* If your BCCAP application is denied and you still feel you require financial assistance, you may apply for YMCA of the Pines In-House Financial Aid. To be considered, please complete and submit the In-House Financial Aid Application along with all required supporting documentation including BCCAP denial letter. This form is found on the Forms Section of our website www.ycamp.org